# Trustee application form

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | | | |
| Home address: |  | | | | | |
| Postcode: |  | | | | |
| Telephone: | Home: |  | | Mobile: |  | |
|  | Work: |  | | Other: |  | |
| Email: |  | | | | | |
| Occupation: |  | | | | | |
| Qualifications: |  | | | | | |
|  | Please indicate against each relevant area whether it is your principle skill, by writing ‘P’, or a secondary skill where you have experience, by writing ‘S’. | | | | | |
|  |  | | **P/S** |  | | **P/S** |
| **Which of the following skills or experience could you bring to the board?** | Human Resources | |  | Business Management | |  |
| Financial / Accounting | |  | Marketing/PR | |  |
| Fundraising | |  | Safeguarding | |  |
| Legal | |  | Other skills | |  |

*(include all the specific skills your organisation needs on the board)*

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| --- | --- |
| Please indicate why you want to become a trustee of *<xxx>* and how you think your own skills and experience would enable you to fulfill the role of a Trustee as described in the Role Description (x00 words) | |
|  | |
| Please give details of two people who would be willing to provide a reference | |
| Name: | Name: |
| Address: | Address: |
| Postcode: | Postcode: |
| Telephone: | Telephone: |
| Email: | Email: |

## Trustee applicant’s declaration of eligibility:

I declare that:

* I am over age 18.
* I am not an undischarged bankrupt.
* I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
* I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
* I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent).
* I have not entered a composition or arrangement with creditors, or have an individual voluntary arrangement (IVA) and I am not on the Insolvency Service Register
* I undertake to fulfill my responsibilities and duties as a trustee of <xxx> in good faith and in accordance with the law and within <xxx> objectives/mission and Code of Conduct for trustees.
* I do not have any financial interests in conflict with those of <xxx> (either in person or through family or business connections) except those that I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.
* I have read the Charity Commission guidance on Automatic Disqualification and this does not apply to me

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|  |  |
| Signature | Date |