

### Personal Details

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Business name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

### Making a regular donation

Please make the following payment (please tick appropriate box) to Hertfordshire Community Foundation:

Sort Code: 60-10-39 Account Number: 28592379

£10,000     £5,000     £2,000     £\_\_\_\_\_ (other)

commencing on (please insert date of first payment): DD/MM/YYYY and continuing annually until further notice.

If you would like to include an end date please insert the date here DD/MM/YYYY.

Name of your bank/building society: \_\_\_\_\_

Bank / building society address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Account name/holder: \_\_\_\_\_ Sort Code: \_\_\_\_\_

Account number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_ DD/MM/YYYY \_\_\_\_\_

Please do not send this form to your bank – we will forward it once we have recorded your gift.

### Making a one-off donation

If you would prefer to change the amount you donate each year, or would like to make a one off contribution, please use the following bank details:

Account name: Hertfordshire Community Foundation

Sort Code: 60-10-39

Account Number: 28592379

### Gift Aid Declaration (if making a personal donation)

By using Gift Aid you can increase the value of your gift, if you are a higher rate taxpayer, you can claim additional tax relief on your self-assessment tax return. I confirm that I wish Hertfordshire Community Foundation to treat this donation\*, and any donations I make to Hertfordshire Community Foundation as a Gift Aid Donation. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that HCF will reclaim on my gifts for the current tax year. I understand that other taxes such as VAT and Council Tax do not qualify.

\* Each individual donor must complete their own Gift Aid declaration in respect of their own donation. Please notify Hertfordshire Community Foundation if you want to cancel this declaration and if your circumstances change.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Keeping the Heart in Herts  
Charitable Fund

