# The trustees board year

Each cell represents one hour. The whole table represents four quarterly meetings plus a trustee board “awayday” and an AGM.

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| Receive operational reports against planned targets & provide help as needed | | AGMNew trustees |
| Financial Reports from TreasurerBudgets | Policy scrutiny – updates annually | Receive risk analysis & agree risk management plans |
| Ensuring good governance; QA & continuous improvement | Trustee Training(both short sessions and a longer one at awayday) | |
| Environment scanning; strategy monitoring & regular review | Impact measurement and annual reports | Skills audit, gap analysis and succession planning |
| Influencing, networking & communication plans | Annual Mission & Strategy ReviewAnnual awayday | |