# The trustees board year

Each cell represents one hour. The whole table represents four quarterly meetings plus a trustee board “awayday” and an AGM.

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| Receive operational reports against planned targets & provide help as needed | AGMNew trustees |
| Financial Reportsfrom TreasurerBudgets | Policy scrutiny– updates annually | Receive risk analysis& agree risk management plans |
| Ensuring good governance; QA& continuous improvement | Trustee Training(both short sessions and a longer one at awayday) |
| Environment scanning; strategy monitoring & regular review | Impact measurement and annual reports | Skills audit, gap analysis and succession planning |
| Influencing, networking &communicationplans | Annual Mission & Strategy ReviewAnnual awayday |